Deadline: 5/12/2017

# ELIZABETH S. BAKER TRUST FUND

## APPLICATION FOR REQUEST OF FUNDS

Please submit this application, along with 10 additional copies, to Bank & Trust Company no later than 9:00 am, Friday, May 12, 2017. **The application deadline will be strictly followed.** Applications will be mailed to committee members. *Please help us limit mailing costs by submitting applications that are 7 pages or less and are not in folders or binders.*

Date Request Submitted:

**1. Organization submitting request:**

Contact Person/Organization Representative:

Address:

Phone Number:

**2. Amount Requested:**

If products, supplies, or services are to be purchased, competitive itemized bids should be obtained and provided to the Baker Trust Committee.

**3. Date funds are needed:**

**NOTE:** The following answer fields will expand to hold any information you may type into them. They will expand and show all typed content ***after*** you hit 'tab', or when you move on to the next answer field.

**4. Explain fully how the funds are to be used and during what time period.**

**5. How many individuals are served by your organization? (Give general age range of group to be served.)**

**6. Has your organization or group submitted previous requests to the Elizabeth S. Baker Trust Fund? If so, what was the request and the outcome?**

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**7. Has your organization attempted to raise funds for this project in another manner? If so, how much has been raised?**

**8. Briefly describe how the specific project or purpose for which you are applying will enhance and impact the Litchfield community.**

As with any Foundation that grants funds, a measure of accountability is expected of the organization enjoying the benefits of those funds.

The Elizabeth S. Baker Trust Foundation expects that funds will be utilized for the outlined and intended project/service as quickly as possible. Confidence exists from the Baker Foundation that each organization awarded funds will exhibit accountability, produce results, and use the awarded funds as intended.

The Elizabeth S. Baker Foundation Committee may request/inquire as to the status/result of products and services funded. Future accountability may be requested of your organization.